**LIMES MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**

**MINUTES OF MEETING HELD AT THE SURGERY 11th JANUARY 2016**

1. Welcome.

The chairman welcomed those present :- Alan Lloyd (chair), David Burrows (secretary), Dr Joanna Southcott (Limes Medical Centre), Donna Cope, Jane Martin, David Hoon and a new member John Stock .

1. Apologies.

No apologies were received.

1. Minutes of last meeting (9th November 2015)

The minutes were accepted as an accurate record of the meeting

1. Matters Arising from those minutes

There was a discussion about the slow progress of the survey (approx. 100 completed so far) and issues with the accuracy of email addresses of potential PPG members. Dr Southcott undertook to look at some of the issues raised.

There was also a suggestion that it might be possible to raise the profile of the comment box.

1. Patient Network Meeting

Notice was given of a Patient Network meeting to be held on the 14th January. This led to a discussion about the PPG involvement in the decision making and consultation processes of the clinical commissioning group. For example, little information is being given ahead of meetings where important decisions are to be made. Should we make our views about this known?

This topic was then earmarked as a major item for discussion at the next meeting.

1. Suggestions.

There was a discussion about developing a “Big White Wall” to cover issues such as self referral for mental and sexual health issues and available forums and activities such as walking groups. Could this be done using a monitor screen linked to a DVD player or computer ad might the funding for that come from the CCG??

This was another topic earmarked as a major item for discussion at the next meeting.

1. Any other business

Covered above

1. Future meetings

(Local Patient Network Meeting – 14 Jan)

Limes PPG Meetings

1. Monday February 15th 630pm Surgery
2. Monday March 14th 630pm Surgery AGM
3. Monday April 11th 630pm Surgery

**Footnote (Jan 24th) Approx 200 surveys now complete and 2 new potential members to invite to next meeting/**